

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 19.07.2022 at 4.00 p.m. in the IQAC Room

**Resolutions:**

1. Co-ordinator reports that it is an urgent meeting to discuss all those points that are asked by the NAAC for clarification. NAAC co-ordinator disclose all the points and discussion carried on in details. Final decisions are noted by co-ordinator. House request committee to take action as early as possible.
2. Co-ordinator reports that in the meantime feedback was collected online from all stake holders. House request co-ordinator to analysis it and forwarded the report to GB for proper action.
3. Misc.

Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.

  
Dr. Saumen Chakraborty

Co-ordinator, IQAC

Bidhan Chandra College, Asansol - 4

Dr. Falguni Mukhopadhyay

Principal

Bidhan Chandra College, Asansol - 4

Dated: 19/7/22

**Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 23.08.2022 at 4.00 p.m. in the IQAC Room**

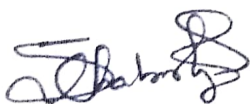
**Resolutions:**

1. NAAC co-ordinator Dr. Goutam Mukherjee reports that our SSR submission process from college end was completed and we are waiting for final response and peer team visit details from NAAC end. House heartily acknowledges the efforts of the NAAC working committee for the completion of the whole process.
2. Resolves that in this year college authority will organise the Orientation Program for BSc, BCom and BA students separately and centrally as before.
3. The task of preparing the Academic Calendar for the coming Semesters, is vested upon the IQAC Co-ordinator and everyone requested him to prepare the Academic Calendar at the earliest. The Co-ordinator vowed to prepare it as soon as possible, after which it would be uploaded in the college website for everyone's perusal. The task of preparing the Master Routine for the coming Semesters, is vested upon the routine committee.
4. IQAC co-ordinator informs the house that he wants to meet with the departmental heads to design the road map for coming session 22-23. The points he wants to discuss are as follows,
  - a. Organise Departmental Orientation Program online mode.
  - b. Design some methods for evaluating slow and advance learner.
  - c. Discuss on Research activity, Seminar/Webinar/Career Counselling for coming session.

House accepts the proposal.

5. Resolves that IQAC co-ordinator meets the Research Committee to request them for discussing the roadmap of organising seminar, webinar, getting minor or major projects by the faculties of all departments.
6. Since the process of 2<sup>nd</sup> cycle NAAC process is going on, college is still unable to organise the Award ceremony this year. House requests Principal to take action in this regard.
7. Dr. Saumen Chakraborty informs the house that we have functional Mentor-Mentee system. Dr. Kanika Ghosh and Dr. Sk. Md. Samim Akhtar will be requested to prepare the list after completion of admission of 1<sup>st</sup> Semester student.
8. Co-ordinator informs the house that last year in October UGC instructs all institution to fill up a declaration against ragging by the newly admitted students. Last year anti-ragging cell do the duty properly. House acknowledges the efforts of the Anti-ragging committee and requests them to make the process successful in this year also.
9. IQAC co-ordinator express his interest to apply in NIRF. House encourage the co-ordinator and requests to take action at earliest.
10. Co-ordinator informs the house that college successfully register its name under Bharat Scouts and Guide, Asansol Rover Crew with help of Mr. Santanu Mazumdar, State aided College Teacher. House acknowledge the effort of Mr. Mazumdar.
11. Misc.

Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.



**Dr. Saumen Chakraborty**  
**Co-ordinator, IQAC**

Bidhan Chandra College, Asansol - 4



**Dr. Falguni Mukhopadhyay**  
**Principal**

Bidhan Chandra College, Asansol - 4


Dated: 23/8/22

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol,  
held on 02.11.2022 at 4.00 p.m. in the IQAC Room

**Resolutions:**

1. NAAC co-ordinator informs the house that we have submitted the date of peer team visit as follows,  
(a) 16.12.2022-17.12.2022  
(b) 04.01.2023-05.01.2023 and  
(c) 20.01.2023-21.01.2023  
House requests IQAC and NAAC coordinator to start preparation as per need at earliest.
2. Principal informs the house that our Central Computer Laboratory is completed in all respect and he wants to inaugurate the lab in a gorgeous manner. House happily accepts the proposal.
3. Research committee forwards the proposal of organising an International Conference by dept. of Physics. House accepts the proposal.
4. Research committee places the application of Dr. Amit Banerjee for seeking permission to act as co-supervisor of Ph.D student of external university. House gladly accepts the application and request Principal to do the needful.
5. Co-ordinator places the application of Sri. Dipankar Naskar and Dr. Saumen Chakraborty for their promotion under CAS. House forwarded the matter to promotion committee to take appropriate measure.
7. Co-ordinator informs the house that Commerce dept is going to organise a career counselling program for their students.
6. Misc.

Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.

  
Dr. Saumen Chakraborty  
Co-ordinator, IQAC

Bidhan Chandra College, Asansol - 4

  
Dr. Falguni Mukhopadhyay  
Principal

Bidhan Chandra College, Asansol - 4

Dated: 02.11.22



Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 03.02.2023 at 4.00 p.m. in the IQAC Room

**Resolutions:**

1. NAAC co-ordinator (Dr. Goutam Mukherjee) informs the house that college has completed its NAAC accreditation process (2<sup>nd</sup> cycle) and place the report of the peer team in front of the house. Peer team's major recommendations and corresponding resolutions of the meeting are as follows for the improvement of the institution.

- **Improving the infrastructural facilities and Divyangjan (differently abled) friendliness facilities.**

**Resolution:** IQAC coordinator reports that IQAC will request to Governing Body to take initiatives to improve the present toilets and bathrooms for the use of Divyangjan persons.

- **Career counselling and placement cell to be further strengthened.**

**Resolution:** Career Counselling programs are already started and IQAC takes care to organize such programs in regular interval.

- **Promoting research culture among faculty and students and to obtain research grants from various funding agencies.**

**Resolution:** Regarding research, Department of Physics have already got a major project from DST. In addition to that IQAC request convener of Research committee to take initiatives so that willing teachers get recognition as a research guide from affiliating university.

- **Alumni association to be proactive to extend financial support for college development.**

**Resolution:** Honourable Principal commits to take necessary action to make active participation of Alumni Association.

- **Establishing incubation centres/ research centres to cater to the needs of local industries.**

**Resolution:** IQAC coordinator request Principal to form a committee for incubation center who will take care of the matter.

- **Internal and external Audit should be carried out annually by the college.**

**Resolution:** IQAC coordinator reports that institution every year tries to complete internal audit within time. But since the external audit is arranged by the state government so there is no control of the institution.

- **Mobilize funds from donors, alumni, industry etc. for developmental activities.**

**Resolution:** IQAC coordinator request Principal to take action to organize online examinations of various competitive examination at our central computer laboratory. He also informs that he will request Botany Department to establish a selling section of medicinal garden. A poor student fund will also be created and action will be taken to collect donations in this regard.

- **Medical health facility to be initiated.**

**Resolution:** Honourable Principal reports that to take necessary action to initiate medical health facility in collaboration with different NGOs, Clubs and other organizations.

- **Indoor and outdoor games facility to be provided in a better manner.**

**Resolution:** IQAC coordinator informs that college has organized annual sports in regular manner, but during COVID it become irregular. College set TT boards and carrom boards for girls' and boys' in their common rooms as indoor games. Sports committee purchased badminton set, Cricket setup, Football and equipment for athletic practice. House request coordinator to inform the sports sub-committee about the matter so that they make proper campaign of it.

- **Skill and more personality development programmes to be introduced.**  
**Resolution:** IQAC coordinator commits to take necessary action.

- **Short term certificate job-oriented courses can be started.**  
**Resolution:** IQAC coordinator informs that he will intimate all departments to take necessary action in this regard.

- **ICT usage in teaching learning.**  
**Resolution:** IQAC coordinator informs that college has 13 ICT enable class rooms which are regularly used by the teachers. But we need at least 5 more ICT enable Class rooms so that each department get at least one ICT enable class room for them. Principal informs that he will discuss the matter in GB to solve it.

- **Increase MOUs for internship and field work.**  
**Resolution:** IQAC coordinator informs that college has already take initiatives in this regard.

- **Coaching for competitive examination.**  
**Resolution:** IQAC coordinator informs that he will intimate all departments to take necessary action in this regard and arrange the coaching on departmental level.


- **Strategic and perspective plan for the institution.**  
**Resolution:** House requests IQAC and NAAC coordinator to prepare a Strategic and perspective plan for the institution in discussion with Principal and present it in the next meeting.

- **Disposal of chemical waste.**  
**Resolution:** House request the IQAC members Dr Sujit Kr Bera, Dr Pradip Kumar Maji and Dr Chandrachur Das who are also belongs to Chemistry to chalk out the proper plan in this regard and place it for discussion in future.

2. Principal informs the house that Education Directorate Govt. of West Bengal directs us to organize the Inter College State Sports and Games Championship 2022-23 for Purba and Paschim Bardhaman District. House requests the convener of sports sub-committee Dr. Sk. Md. Samim Akhter to arrange a meeting for the detail discussion of the matter as early as possible.

3. Misc.

Since there were no other issues, the meeting ended with a Vote of Thanks to the Chair.

  
**Dr. Saumen Chakraborty**  
**Co-ordinator, IQAC**

Bidhan Chandra College, Asansol - 4

  
**Dr. Falguni Mukhopadhyay**  
**Principal**

Bidhan Chandra College, Asansol - 4

Dated:





# Meeting with HODs' regarding curriculum design.

Date: 10/06/23

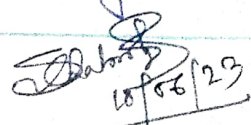
## Members Present -

- 1.
2. ~~Soumitra~~ 10/6/23
3. ~~Tapan Kumar Si.~~ 10/06/23
4. ~~Susmita Chakraborty.~~ 10.06.2023.
5. ~~Savere Sharma~~ 10.6.2023
6. ~~Sipankar Nandan~~ 10.06.23
7. ~~Sirpan Kumar~~ 10.06.23
8. ~~Tamirah Ahmed~~ 10.06.23
9. ~~Cementum Mungin~~ 10.06.23
10. ~~Kasturi Chatterjee~~ 10.06.23
11. ~~Sumanita Ghosh.~~ 10.06.23.
12. ~~Vijay Narain~~ 10.06.23
13. ~~Jayati Ganguly~~ 10.06.23
14. ~~Sougata Maji~~ 10.06.23
15. ~~Anubam Mondal~~ 10/6/23
16. ~~Joynal Mandal~~ 10/6/23
17. ~~Rajdeep Chatterjee~~ 10/6/23.
18. ~~Pratap Shankar Das~~ 10/06/23
19. ~~Greenanta Sarker~~ 10/06/23.

Resolution: 1. Dr. Saumen Chakraborty, IQAC Co-ordinator, inform the house about the structure of the curriculum as provided by the university. Several opinion is discussed by the members. Finally it is decided that every department will conduct a departmental meeting to make a course curriculum for Sem-I and II as asked by the university and it will be conveyed to university whenever they asked for it.

2. Feedback link is provided to all. HODs are requested to take action. As there is no further agenda, the meeting is ended with vote of thanks.



  
10/06/23